

Waterbeach After School Play Scheme

Waterbeach Playhouse, High Street, Waterbeach, Cambridge CB25 9JU

OFSTED NO: 221946



OUT-OF-SCHOOL CLUB MANAGER REQUIRED

WASPS is an out-of-school club providing affordable, quality childcare for children aged 4-11 years.

We are seeking a responsible, creative, enthusiastic and organised setting manager who will:

- Take overall responsibility for the running of our three clubs (breakfast, after school and holiday club).
- Be directly responsible for the day-to-day coordination of the after-school and holiday clubs.

It is essential to have:

- Experience of working with 4-11-year olds
- Experience of working in a supervisory and / or management capacity
- Experience of administration

It is desirable to have (however training will be provided):

- At least a level-3 qualification in playwork/childcare (or equivalent)
- Paediatric First Aid Certificate
- Designated child protection
- Food Hygiene Certificate

The role will consist of 15 hours per week at after-school club during term time (39 weeks per year) and 25.5 hours per week at holiday club (8 weeks per year). Additionally, there will be 15 hours per week paid administration time.

The annual salary for this position is £21,000

WASPS will consider provision of a free childcare place during working hours, if required.

Closing date: Friday 26th January 2018

FOR MORE INFORMATION OR TO APPLY CONTACT

Mike Astley (Chair, Management Committee) by email: wasps.chair@gmail.com

WASPS is committed to safeguarding and promoting the welfare of children. All positions are subject to references and enhanced DBS checks