



Infectious and Communicable Diseases Policy

WASPS (Waterbeach After School Play Scheme) recognises the importance of preventative measures such as good personal hygiene practice and a clean environment to prevent the spread of infections.

Guidance from the Health Protection Agency (HPA) will be followed at all times by members of staff in order to reduce the spread of any infections within the club as much as possible.

This guidance is displayed at WASPS in a poster format and a copy is included with this policy. It can also be accessed on the HPA website:

www.hpa.org.uk/web/HPAwebFile/HPAweb_C/1194947358374

Children using the club will be encouraged to wash their hands at appropriate times and reminded of good hygiene practices when coughing and sneezing.

The HPA guidance also lists the most common infectious diseases and the recommended periods for which children should be kept away from schools and childcare settings such as WASPS. This guidance is also followed by Waterbeach Community Primary School.

When children are ill

The Sick Children and Accidents policy will be followed. Depending on the condition of the child, following assessment by a First Aider, an ambulance may be called to take the child to hospital (this is particularly important if Meningitis is suspected), the parent/carer may be contacted to collect their child, or the child will be supervised for the remainder of the session until collected.

Parents/carers should seek advice from their GP or Accident and Emergency department regarding any symptoms their child may have.

NHS Choices may also be used for advice:

Email: <http://www.nhs.uk/Pages/HomePage.aspx> , Telephone: 111

Following the diagnosis of any infection by the child's GP or Accident and Emergency department, the HPA guidelines will be followed with regards to the time period that the child should be kept away from WASPS.

Even if there is no recommended time period for the child to be kept away from WASPS it is at the Co-ordinator/First Aider's discretion whether a child can attend if they appear unwell.

Any child returning to WASPS following a period of time away due to illness will be monitored more closely initially until fully recovered.

Illness outbreaks

If there is an outbreak of an infectious communicable disease at WASPS, the Co-ordinator will contact the local Health Protection Unit (HPU) (see contact details below) for advice and parents/carers will be informed of any action necessary as soon as possible.

The school would be informed in this situation as well as Ofsted, however, it may be the school or HPU that inform WASPS of this situation and provide advice.

Reporting infectious illness

If a child is diagnosed to be suffering with an infectious disease preventing them from attending WASPS, parents/carers **must** contact a Co-ordinator as soon as possible with this information.

The Co-ordinator will then inform staff and parents of any action necessary as soon as possible following discussion and contact with the school, HPU and Ofsted if necessary as above.

Vulnerable children and pregnant staff

The HPA guidelines relating to vulnerable children and pregnant staff should always be considered when there is an infectious disease reported.

Immunisations

Parents should be encouraged to ensure their child/children have completed the routine childhood immunisation schedule to prevent certain infectious diseases during the school years.

Staff should be encouraged to check that they [are](#) up to date with routine immunisations with their GP.

Contact details

Cambridge Health Protection Unit

Kingfisher House
Kingfisher Way
Hinchingsbrooke Business Park
Huntingdon
Cambridgeshire PE29 6FH

Telephone: 01480 398607

Ofsted

Telephone: 0300 123 1231

This policy was adopted at a meeting of

WASPS Management Committee

Held on (date)

23rd September 2014

Signed on behalf of the Management
Committee / Proprietor

Lianne Sallows

Role of signatory (e.g. Chairperson etc)

Chairperson

This policy was reviewed on (date)

Continue as necessary (date)
